

RESERVES AND SPECIALS

GREAT BARRINGTON POLICE DEPARTMENT POLICY & PROCEDURE NO. 4.19	EFFECTIVE DATE: <u>09/03/2008</u>
	REVISION DATE:
MASSACHUSETTS POLICE ACCREDITATION STANDARDS REFERENCED: 16.3.1; 16.3.2; 16.3.3; 16.3.4; 16.3.5; 16.3.6; 16.3.7	REVIEW DATE: <u>10/11/2020</u>

I. GENERAL CONSIDERATIONS AND GUIDELINES

Reserve officers are sworn police officers who work on a less than full time basis. They are given law enforcement authority, enforcement power and discretion, as well as responsibilities to the community, equivalent to those of full-time officers. Reserve Officer duties and responsibilities can be found under the Police Officer job description in the Rules & Regulations manual. Also see Reserve Officer job description in the Rules & Regulations manual. Reserve Officers will work under the same supervision as full time officers. The selection process for reserves is the same as for full time officers with the exception that they are non-civil service employees. Reserve officers are considered “employees” when applying department directives, rules, and regulations. [16.3.1]

II. POLICY

It is the policy of this department that:

- A. Reserve officers receive training as specified by the Massachusetts Municipal Police Training Committee pursuant to M.G.L. c.41, §96B. This will include both recruit and in-service standards.

III. DEFINITIONS

- A. *Reserve Officer*: A sworn officer who works less than full time.
- B. *Special Officer*: A sworn officer whose police authority is limited in scope in relation to hours of the day, geographic area, assignment, and/or length of (days/months).

- C. *Sworn*: Those members of the department, full and part time, who are duly sworn and vested with police power under M.G.L. Chapter 41, Section 98. Sworn personnel have the authority to make a “full custody” arrest (as opposed to a citizen’s arrest).

IV. PROCEDURES [16.3.1]

A. Reserve Officers

1. **AUTHORITY**: Reserve officers are sworn officers who work less than full time. For further information, see the department policy on **Authority and Responsibility**.
2. **SELECTION**: Reserve Officers are exempt from civil service. The selection process for reserve officers includes advertising vacancies, interviews and background checks. For further information, see the department policy on **Recruitment and Selection**. [16.3.2]
3. **TRAINING**
 - a. The police department requires all Reserve Officers to complete a reserve police academy training program specified by the Massachusetts Municipal Police Training Committee prior to any routine assignment in any capacity in which the reserve officer is allowed to carry a weapon or is in a position to make an arrest. For further information, see the department policy on **Training and Career Development**. [16.3.3]
 - b. Reserve officers shall receive in-service training specified by the Massachusetts Municipal Police Training Committee. For further information, see the department policy on **Training and Career Development**. [16.3.5]
 - c. Reserve officers shall be trained in use-of-force policies and tested for weapons proficiency with the same frequency as full-time officers. For further information, see the department policy on **Use of Force**. [16.3.6]
4. **LIABILITY INSURANCE**: Reserve officers are provided with public liability protection under applicable laws equal to that provided to full-time officers. [16.3.7]
5. **UNIFORMS AND EQUIPMENT**
 - a. Reserve officers shall wear the same uniforms and equipment as full-time officers. See the department policy on **Uniforms and Equipment**. [16.3.4]
 - b. Uniforms shall be provided by the department.
 - c. Firearms shall be provided by the department.
 - d. Equipment shall be provided by the department.

6. BENEFITS AND INSURANCE

- a. Reserve officers killed in the line of duty shall be eligible for death benefits.¹

B. Special Officer

1. **AUTHORITY:** Special Police Officers shall have full police powers as limited by the appointing authority or Chief of Police. Such appointments are for the purpose of working paid details. For further information, see the department policy on **Authority and Responsibility**.
2. **SELECTION:** The selection criteria for Special Police Officers are the same as those for full-time or Reserve Officers. For further information, see the department policy on **Recruitment and Selection**. [16.3.2]
3. **TRAINING**
 - a. The police department requires all Special Police Officers to complete a reserve police academy training program specified by the Massachusetts Municipal Police Training Committee prior to any routine assignment in any capacity in which the Special Police Officer is allowed to carry a weapon or is in a position to make an arrest. For further information, see the department policy on **Training and Career Development**. [16.3.3]
 - b. Special Police Officers receive training in those authorized and assigned duties. For further information, see the department policy on **Training and Career Development**. [16.3.6]
 - c. Special Police Officers shall be trained in use-of-force policies and tested for weapons proficiency with the same frequency as full-time officers. For further information, see the department policy on **Use of Force**. [16.3.6]
 - d. Special Police Officers shall complete annual in-service.
 - e. Special Police Officers shall complete CPR training.
 - f. Special Police Officers shall complete any other training assigned by the Chief.
4. **LIABILITY INSURANCE:** Special Police Officers are provided with public liability protection under applicable laws equal to that provided to full-time officers. [16.3.7]
5. **UNIFORMS AND EQUIPMENT**
 - a. Special Police Officers shall wear the same uniforms and equipment as full-time officers. See the department policy on **Uniforms and Equipment**. [16.3.4]

- b. Uniforms, equipment and firearms will **NOT** be provided by the department.

6. BENEFITS AND INSURANCE

- a. Special Police Officers killed in the line of duty shall be eligible for death benefits.²

¹ M.G.L. c. 32, §100A.

² M.G.L. c. 32, §100A.

ISSUING AUTHORITY:

Chief William R. Walsh Jr.:

